

Pursuant to Article 13 and Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter "GDPR"), we would like to inform you as follows:

I.	Personal data controller	The Controller of personal data is PGE Polska Grupa Energetyczna S.A. with registered office in 20-718 Lublin, Aleja Kraśnicka 27. Contact with the controller is possible at email address: odo.pgesa@gkpge.pl or by writing to the correspondence address: Warsaw (postal code 00-496), Mysia 2 Street.
н.	Data Protection Supervisor	In matters related to personal data protection, you can contact the appointed Data Protection Officer at the following email address: iod.pgesa@gkpge.pl or by writing to the correspondence address: Warsaw (postal code 00-496), Mysia 2 Street.
111.	Objectives and basis	Your data is processed:
	of processing	1. to fulfil the legal obligation imposed on the Controller and resulting in particular from the National Archival Resources and Archives Act of 14 July 1983 and the provisions of the Labour Code applicable to the storage of employee data (Article 6 Clause 1 Letter c of the GDPR);
		2. for archival (evidentiary) purposes constituting the safeguarding of a legitimate interest in preserving information in the event of a legal need to prove facts (Article 6 Clause 1 Letter f of the GDPR);
		3. borrowing files from the archive , in connection with the organization and operation of the PGE S.A. company archive, being the realization of the Administrator's legitimate interest (Article 6 Clause 1 Letter f RODO).
IV.	Categories of processed data	Data of employees, former employees, contractors and other data in the files of the PGE S.A. company archives.
v.	Source of data	The personal data were obtained directly from you or from the person you represent.
VI.	Data retention period	The period of processing of personal data is related to the purposes of processing indicated above. Personal data will be processed for the period of time in which the Administrator is required by law to store the data or for the period of the statute of limitations for possible claims, for the assertion of which it is necessary to dispose of the data.
		Special situations are documents with personal data that must be kept in the Archives in perpetuity in accordance with the Law on National Archival Resources and Archives.
VII	. Data recipients	Your personal data will be transferred to authorized institutions specified in the applicable legal regulations and to processors who provide services for the Data Controller and to whom the data is entrusted.
		Personal data may be transferred to:
		1. institutions specified by the legal regulations;
		2. the companies belonging to the PGE Capital Group, our partners, i.e. companies with which
		we cooperate by combining products or services;



VIII. Processing of data outside the EEA	As a rule, your personal data will not be transferred outside the European Economic Area (EEA). However, taking into consideration the maintenance of the IT infrastructure and the services provided by the company PGE Systemy S.A. in the capacity of a data processor, whose selected subcontractors operate outside the EEA, your personal data may be transferred outside the EEA. Each transfer of personal data has a legal basis resulting from Article 46(2) of the GDPR.
IX. Rights of the data	According to the GDPR, you are entitled:
subject	1. to access your data and receive its copy;
	2. to correct your data;
	3. to remove your data, restrict its processing, or file an objection against its processing;
	4. to transfer your data;
	5. to lodge a complaint with the supervisory authority - President of the Office for Personal Data Protection, 00-193 Warsaw, Stawki 2 Street. For more information visit https://uodo.gov.pl/pl.
	If your personal data is in documents to be kept forever in the Archives, we inform you that you do not have the right to delete your personal data, in accordance with Article 17 of the RODO.
	At the same time, we would like to inform you that in accordance with Article 22b, paragraph 5, items. 1 and 2 of the Law of July 14 1983 on National Archival Resources and Archives, the right to restrict data processing and the right to rectify data have been minimized so as not to interfere with archival materials.
X. Right to object	You have the right at any time to file an objection against the processing of your data for the purpose and on the basis as indicated above. The Controller will cease processing the data for these purposes unless it can demonstrate that there are compelling legitimate grounds which take precedence over your interests, rights, and freedoms or that the data will be necessary for the establishment, pursuit or defence of claims. Any possible objection should be sent to the following email address: iod.pgesa@gkpge.pl or to the correspondence address of the data controller indicated in pt. I above.
XI. Information on the voluntary provision of data	In the case of obtaining personal data directly from you, providing personal data is voluntary, however, failure to do so will prevent you from fulfilling the purposes indicated in pt. III above.
XII. Automated decision making and profiling	We will not use your data in automated decision making and profiling processes.